

**Application Form for Registration
with Lahore Cantt Board as an Outdoor Advertising Firm**

PART-A

1. Company/ Firm's Name : _____

2. Address : _____

3. Telephone/ Fax No./ Email Address : _____

: _____

4. Company/ Firm's Status : Private, Limited, Partnership, Sole Proprietor
(Attach the copy of certificate/registration)

5. Name of Directors : Name _____ Designation _____ CNIC# _____

Partners, Proprietor : Name _____ Designation _____ CNIC# _____

with copy of CNIC. : Name _____ Designation _____ CNIC# _____

: _____

: _____

6. Company Profile : _____

7. National Income Tax No./ Certificate : _____
(Attach copy)

8. Sale Tax Registration No./ Certificate: _____
(Attach copy)

9. Detail of Litigation (if any) with : _____

- (i) Lahore Cantt Board
- (ii) Any other Government Department

Name : _____

Designation : _____

Signature : _____

Date : _____

Company stamp : _____

Note: Please attach extra sheet wherever required

PART-B

1. Personnel

1.1 Total No. of Employees including Owners(s)/Director(s)

1.2 Qualifications (*exclude peons, tea boys, sweepers, malis chowkidars etc.*) if required, separate list duly stamped & signed by the authorize person may be attached

Sr. No.	Designation	Qualification	Status of Employment full time/part time

2. Job Description

For each staff-member or category of staff listed at 1.2 above, provide job description (may be attached duly stamped & signed by the authorize person).

3. Experience

Experience in years with proof of experience in outdoor advertisement Names of departments and numbers of years be given.

4. Office Accommodation

4.1 Total area (sft) : _____

Name : _____

Designation : _____

Signature : _____

Date : _____

Company stamp : _____

Note: Please attach extra sheet wherever required

5. Financial Position

- 5.1 Financial stability/credibility certificate in the name of company from a scheduled bank.
- 5.2 Last Financial Years income tax amount
(attach proof)
- 5.3 Last Financial Years turn - over
(attach bank statement)
- 5.4 Last Two monthly salary bill
(attach proof duly stamped & signed by authorize person)

Name : _____

Designation : _____

Signature : _____

Date : _____

Company stamp : _____

PART-C

AFFIDAVIT

I, _____ S/O / D/O / W/O _____ as
_____ of M/s _____ hereby
affirm that:

- i. All the information provided in application form Part-A, Par-B & Par-C is correct and nothing has been concealed, and any incorrect information provided shall lead to rejection of application or cancellation of registration at any later stage.
- ii. I/We have never been blacklisted by any Government Department and have no outstanding dues of Lahore Cantt Board in respect of outdoor advertisement.
- iii. I/we shall abide by the regulatory framework set out By the Lahore Cantt Board from time to time to carry out the outdoor advertisement business in the form of policy, regulations, laws/bye-laws and amendments if any, under all circumstances.
- iv. During evaluation and scrutiny process, any original document if required by the Authority shall be produced at the earliest within the stipulated time period.
- v. The premises of office and list of staff provided in the application form can be visited /verified by the designated officer of the Lahore Cantt Board. At any time.
- vi. In case of rejection of request for registration as an outdoor advertising firm with Lahore Cantt Board, the decision of the appellant authority i.e Director Military Lands and Cantonments Lahore Region shall be final.

Deponent

Company Stamp : _____

Verification:

Verified on oath at Lahore on this _____ day of _____ 2017
that the contents of above statement is correct & true to the best of my knowledge,
belief and nothing has been concealed therefrom.

Deponent

Note: Affidavit as per given specimen is to be submitted on Rs. 20 Judicial Stamp paper. To be attested by oath commissioner.(duly signed by chief Executive in case of private limited, all partners, in case of partnership and by the sole proprietor in case of sole proprietorship).

(a) **REGISTRATION OF PERSONS/ ADVERTISERS/ FIRMS WORKING WITH LCB**

Registration of persons / advertisers/ firms be carried out in the record of Lahore Cantt Board for advertisers working with Lahore Cantt.

In this connection, following information may be sought from the advertisers for registration and also suggested to fix fee of Rs.1,00,000/- (One time) as registration fee and renewal fee of Rs.30,000/- annually, along with following documents:-

- a) Name of Person / firm;
- b) Complete address;
- c) Status;
- d) Valid NTN number;
- e) CNIC Number;
- f) Name of directors and partners (if required);
- g) Proprietor;
- h) Company profile;
- i) Sales tax registration number;
- j) Registration with other government department and list of staff;
- k) An undertaking or affidavit on judicial paper in prescribed manner as determined by Authority to undertake that the person / firm shall abide by all bye-laws and rules / policy of the Cantt Board / Govt.
- l) Any other information required by the Authority.